
To: Ascension St. Francis Leaders, Physicians, and Associates

cc: Kristin McManmon, President

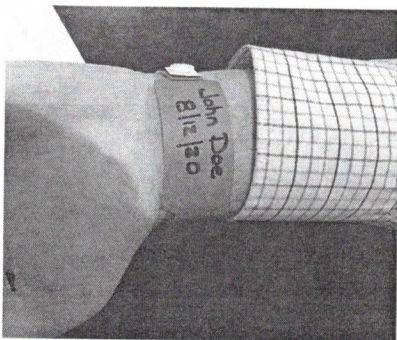
From: Jill Berg, Vice President of Patient Care

Date: August 12, 2020

Subject: Visitor Policy Change

I am pleased to share that as we are now seeing a reduced rate of hospitalized COVID-19 patients, we are able to allow a limited number of visitors into the hospital. We recognize the valuable contribution these visitors make in the lives of our patients and want to balance this with keeping everyone safe.

Beginning tomorrow, August 13, 2020, we will allow all patients (inpatients, outpatients, and emergency department (ED) patients) who have not been diagnosed or are suspected as being positive for COVID-19 to have **one designated visitor**, per patient, for the duration of the admission. A thoughtful process has been identified to make it easy to identify visitors and be able to manage the guideline of one designated visitor. Once the designated visitor has been identified, a green wristband will be put on the person's wrist of choice. The band will include the visitor's name and the patient's admission date, written with an indelible black marker. The designated visitor's name will also be written on the communication board in the patient room. The wristband should be applied securely enough that it cannot be easily slipped off, but loose enough so that it is comfortable. Please see the image below.



Registration associates will be responsible for identifying the visitor and preparing the wristband for new patients being admitted to the ED or the hospital. If the visitor is present, it will be applied at that time. If the inpatient visitor is not present, the wristband will be placed in an envelope with the patient's name clearly written on it, and it should be delivered to the canopy entrance. Hospital visitors will be directed to pick up wristbands at this entrance. ED visitors receive wristbands at ED Registration.

For implementation on 8/13, lists of currently admitted patients and designated visitors' names should be compiled, and corresponding wristbands should be made. Lists and bands should be delivered to the Canopy entrance. Door screeners at the Canopy entrance will apply these wristbands.

If you have questions, please contact me at 414-647-5103 or Jill.Berg@ascension.org